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ER 2855-87

22 July 1987

MEMORANDUM FOR: Deputy Director for Operations
FROM: Deputy Director of Central Intelligence
SUBJECT: Preparation and Reporting on PCG Meetings

1. The DCI and I would like to be better informed about the agenda and proceedings of PCG meetings, especially since the DCI has special responsibilities in the area of covert action. Accordingly, he would like a very short pre-meeting session so that he is informed of the prospective agenda and to any presentation CIA is expected to make.

2. Following the meeting, we would appreciate your preparing a one or two paragraph Memorandum for the Record on what took place at the meeting and any actions assigned to CIA. This will regularize the process and give us a better sense of what is being asked of the Agency by the NSC and others. In order that the memorandum be timely we would ask that you prepare it and have it delivered to us on the same day as the meeting.


Robert M. Gates

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